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ABSTRACT

This booklet was developed to provide young people with information about the job opportunities which exist in Indiana. The information is organized separately for fourteen regions of the state. The content for each region includes where the jobs are, the kinds of available work, what workers do in the various job situations, who the employers are, a list of occupations with high potential of job opportunities, a list of additional occupations with potential job opportunities, and the addresses and telephone numbers of several state employment offices. (EM)

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JOBS for YOU

IN

INDIANA

U.S. DEPARTMENT OF HEALTH
EDUCATION & WELFARE
NATIONAL INSTITUTE OF
EDUCATION

CE 017 549

INDIANA ADVISORY COUNCIL ON VOCATIONAL EDUCATION
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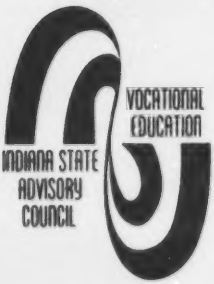
INDIANA EMPLOYMENT SECURITY DIVISION
Room 319
10 North Senate Avenue
Indianapolis, Indiana 46204
(317-633-4103)

to provide
counselors, students and parents with a
guide to job opportunities in Indiana



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INTRODUCTION

This booklet was prepared to tell young people about the job opportunities which exist in Indiana. The information is organized separately for 14 regions of the State. For each region, information is presented to indicate the kind of work available and the jobs that need workers.

This information is based on the records of the Indiana State Employment Offices serving each region. These records tell which occupations have a high need for workers, occupations are listed for each region under the heading: SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES.

Other occupations do not show as HIGH a potential of job opportunities, but still, people are needed to fill these positions. These jobs are listed for each region under the heading: SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES.

This report is limited to descriptions of non-farm work. In addition, the jobs listed in this booklet cover the trades rather than the professions. Many of the jobs require some specialized vocational education, an asterick (*) follows these job titles. Information about job training can be obtained from local high schools, area vocational schools, colleges and universities.

OTHER STATE AGENCIES WHICH CAN HELP

State Board Vocational-Technical Education
Suite 401-Illinois Building
17 West Market Street
Indianapolis, Indiana 46204
(317-633-7673)

Division of Vocational Education
Department of Public Instruction
Indianapolis, Indiana 46204
(317-633-4841)

Indiana Office Of Manpower Department
ISTA Building, 7th Floor
150 West Market Street
Indianapolis, Indiana 46204
(317-633-6780)

Commission on Higher Education
143 West Market Street
Indianapolis, Indiana 46204
(317-633-6474)

Indiana Commission for Post-Secondary Proprietary Education
115 N. Pennsylvania Street
Consolidated Building
Room 1040
Indianapolis, Indiana 46204
(317-633-5912)

Indiana Vocational Rehabilitation Services
1001 Illinois Building
17 West Market Street
Indianapolis, Indiana 46204
(317-633-5687)

Region 1

Establishment employment	288,000
Farm jobs	7,500

WHERE ARE THE JOBS?

Most jobs are around Gary, Hammond, East Chicago, Michigan City and LaPorte.

WHAT KINDS OF WORK?

47.8% work for 691 manufacturers
22.4% work in 4,532 retail and wholesale establishments
13.6% work in 2,996 service establishments

WHAT WILL YOU DO?

Make steel forgings, farm machinery, auto body stampings, canned foods, men's slacks, mattress springs, kitchen cabinets, books, windshield wipers and wiper motors. Stock grocery shelves, load trucks, sell clothing, check out customers, keep books, carry food to patients, help nurses, fold laundry, clean houses, check in dry cleaning.

WHO EMPLOYS YOU?

Many work in steel mills, machine shops and metal fabricating plants. They also work for makers of railway equipment, auto parts and farm machinery. Some work for petroleum industries, food processing plants, clothing manufacturers and book publishers. Others work for department stores, variety stores, hardware stores and grocery stores. Still others work for repair shops, dry cleaning shops, restaurants, hotels hospitals and colleges.

SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Accountants*
Automotive Mechanics (Engine)
Automotive Technicians*
Clerk Typists
Cooks, Chefs
Diesel Mechanics*
Drafters*
Machinists*
Mechanical Technicians*
Medical & Medical Laboratory Technicians*
Millwrights
Patternmakers, Metal
Practical Nurses*
Registered Nurses*

Electrical Motor Repairers*
Electricians
(including electronics)*
Engineering Technicians*
General Industrial Maintenance
Industrial Technicians*
Insurance Salesworkers
Machine Tool Setters (Set-Up)
Secretaries
Stenographers
Tool & Die Makers*
Typists
TV & Radio Repairers
Waiters/Waitresses
Welders & Flamecutters:
Certified*

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Air Conditioning & Heating
Installers & Repairers*
Auto Repairers: Body & Fender
Appliance Repairers
Carpenters
Crane, Derrick & Hoist
Operators
Electrical Technicians*
Electronic Technicians*
Food Service Salesworkers
(Restaurant, etc.)
General Office Clerks
Industry Machinery Repairers

Industrial Management
Technicians*
Keypunch Operators
& Verifiers*
Machine Tool Operators
Nurses Aides
Office Machine Repairers
Programmers*
Radiologic Occupations
(X-Ray Technicians, etc.)*
Real Estate Salesworkers
Respiratory and/or Inhalation
Therapy Technicians*
Sewers & Stitchers (Mfg)
Systems Analysts*
Welders & Flamecutters: Basic*

INDIANA STATE EMPLOYMENT OFFICES

CROWN POINT/138 S. Main St./Phone (219) 663-3304
EAST CHICAGO/2105 Broadway/Phone (219) 397-7150
GARY/745 Washington St./Phone (219) 885-0511
SOUTH GARY/5185 Broadway/P.O. Box 1945/Phone (219) 887-9631
HAMMOND/6924 Indianapolis Blvd./P.O. Box 4081
Phone (219) 845-2711
LAPORTE/315 Lincolnway/P.O. Box 216/Phone (219) 362-2175
MICHIGAN CITY/264 Dunes Plaza/Phone (219) 874-5271
PORTAGE/2686 B Willowcreek Road/Phone (219) 762-6592
RENSSELAER/125 N. Weston/P.O. Box 263/Phone (219) 866-4128

*Indicates specialized training or experience needed.

Region 2

Establishment Employment	190,000
Farm jobs	4,500

WHERE ARE THE JOBS?

Most jobs are around South Bend—Mishawaka, Elkhart and Goshen.

WHAT KINDS OF WORK?

44.4% work for 1,268 manufacturers
24.2% work in 3,387 retail and wholesale establishments
16.6% work in 2,279 service establishments

WHAT WILL YOU DO?

Build mobile homes, campers, trucks, farm equipment, furniture, aluminum windows and doors, and rubber products. Be a salesperson, office clerk, typist or accountant. Care for patients, serve meals, and care for elderly.

WHO EMPLOYS YOU?

A large number work in the transportation equipment industry mostly for firms making mobile homes and campers. They also work for manufacturers of machinery, metal fabricating shops and for producers of rubber and plastic products. Others work for automobile dealers, department stores, business machine companies, grocery stores and restaurants. Still others work for hospitals, convalescent homes, colleges and universities.

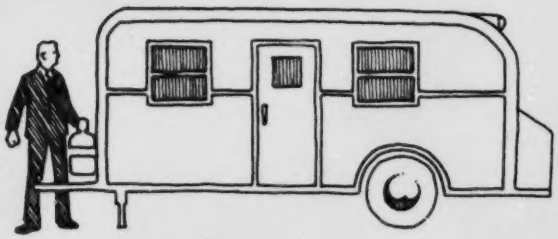
SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

- Auto Mechanics (Engine Repairers)
- Cooks, Chefs
- Drafters*
- Electronic Technicians*
- Engineering Technicians*
- General Industrial Maintenance Workers
- Millwrights
- Nurses Aides
- Practical Nurses*
- Registered Nurses*
- Respiratory and/or Inhalation Therapy Technicians*
- Secretaries*

Machine Tool Operators
Machine Tool Setters (Set-Up)
Machinists*
Manager Trainees
Stenographers
Tool and Die Makers
Waiters/Waitresses

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Air Conditioning & Heating Installers & Repairers*
Accountants
Accounting Clerks*
Automotive Vehicle Repairers: Body & Fender
Bookkeepers*
Clerk Typists
Dental Hygienist*
Die Setters
Electrical Technicians*
Food Service Salesworkers (Restaurant, etc.)
General Office Clerks
Industrial Machinery Repairers
Insurance Salesworkers
Key Punch Operators & Verifiers*
Mechanical Technicians*
Office Machine Repairers
Physical Therapists*
Radiologic Occupations (X-Ray Technicians, etc.)*
Typists
Welders & Flamecutters: Certified*



INDIANA STATE EMPLOYMENT OFFICES

ELKHART/511 S. Third St./Phone (219) 295-0105
*PLYMOUTH/*310 N. Michigan St./Phone (219) 936-8919
*SOUTH BEND/*203 S. William St./P.O. Box 1597
Phone (219) 233-6175
*WARSAW/*702 N. Detroit St./Phone (219) 269-1500

*Indicates specialized training or experience needed.

Region 3

Establishment employment	197,000
Farm jobs	7,500

WHAT ARE THE JOBS?

Most of the jobs are in Ft. Wayne with others around Huntington and Auburn.

WHAT KINDS OF WORK?

4.2% work for 864 manufacturers
26% work in 3,300 retail and wholesale establishments
14.5% work in 2,250 service establishments

WHAT WILL YOU DO?

Make electrical machinery, television tubes, iron castings, magnet wire, radio and television sets, automotive clutches, automotive transmissions and rear axle assemblies. Be a sales clerk, checker, stocker, waiter or waitress. Be a file clerk, food service worker, cleaner, or janitor.

SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Accounting Clerks*
Auto Mechanics (Engine)
Bookkeepers*
Clerk Typists
Cooks, Chefs
Drafters*
Electricians
(including Electronics)*
Electronic Technicians*
General Industrial Maintenance
General Office Workers
Industrial Machine Repairers
Insurance Salesworkers
Machinists*
Secretaries*
Stenographers
Tool and Die Makers*
Typists
Waiters/Waitresses

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Accountants*
Auto Repairers: Body & Fender
Carpenters
Counter & Fountain Workers*
Engineering Technicians*
Food Service Salesworkers
(Restaurant, etc.)
Industrial Guards & Watchmen
Janitors
Keypunch Operators
& Verifiers*
Machine Tool Setters (Set-Up)
Millwrights
Office Machine Repairers
Registered Nurses*
Sewers & Stitchers (Mfg)
Shipping & Receiving Clerks
TV & Radio Repairers

INDIANA STATE EMPLOYMENT OFFICES

AUBURN/105 S. Union St./Phone (219) 925-0124
FT. WAYNE/505 E. Washington Blvd./Phone (219) 424-4935
FT. WAYNE SOUTH/4129 Diplomat Plaza Center/P.O. Box 6080/
Phone (219) 447-5521
HUNTINGTON/516 Cherry St./Phone (219) 356-4486

*Indicates specialized training or experience needed.

Region 4

Establishment employment	91,000
Farm jobs	5,400

WHERE ARE THE JOBS?

Most are in Lafayette and West Lafayette, but don't overlook Frankfort, Crawfordsville and Monticello.

WHAT KINDS OF WORK?

35.9% work for 295 manufacturers
25.9% work in 1,790 retail and wholesale establishments
14.2% work in 1,033 service establishments

WHAT WILL YOU DO?

Make foods and candy, prefabricated houses, TV cabinets, furniture, film and cellophane, antibiotics, railroad equipment, wire strapping, castings, aluminum products, plumbing supplies, gears, meters, electronic parts, automotive steering parts, truck bodies and beds. Be a nurse's aide, secretary, retail salesperson, cleaner, waitress, insurance sales, keypunch operator, or machinery repair.

WHO EMPLOYS YOU?

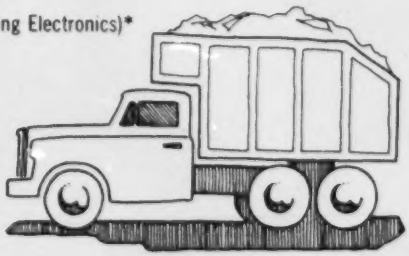
Many work for manufacturers of electrical equipment and supplies, aluminum metal, prefabricated homes and automobile parts. Others are engaged in the production of drugs, processing foods, or caring for patients in hospitals or homes for the aged. Many work for restaurants, retail stores and in a variety of jobs associated with a university.

SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

- Auto Mechanics (Engine)
- Clerk Typists
- Drafters*
- Food Service Salesworkers (Restaurant, etc.)
- General Office Clerks
- Hospital & Other Institutional Workers
- Nurses Aides
- Practical Nurses*
- Private Household Workers
- Registered Nurses*
- Secretaries*
- Typists
- Waiters/Waitresses

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

- Auto Attendants: Gas/Parking
- Automotive Technicians*
- Automotive Vehicle Repairers: Body & Fender
- Carpenters
- Cashiers
- Charworkers & Cleaners
- Cooks, Chefs
- Counter & Fountain Workers
- Crane, Derrick & Hoist Operators
- Drivers Truck and/or Tractor
- Electric Motor Repairers*
- Electricians (including Electronics)*
- General Industrial Maintenance
- General Merchandise Salesworkers (Department Stores)
- Industrial Guards & Watchmen
- Industrial Machinery Repairers
- Machinists*
- Janitors
- Manager Trainees
- Roofers
- Sheet Metal Workers
- Welders & Flamecutters: Basic*, Certified*



INDIANA STATE EMPLOYMENT OFFICES

CRAWFORDSVILLE/127 W. Pike St./P.O. Box 248
Phone (317) 362-2701
FRANKFORT/1451 E. Wabash/Phone (317) 659-1895
LAFAYETTE/1016 E. Main St./P.O. Box 1128/Phone (317) 742-0101

*Indicates specialized training or experience needed.

Region 5

Establishment Employment	86,000
Farm jobs	5,800

WHERE ARE THE JOBS?

Most are centered around Kokomo, Logansport and Peru

WHAT KINDS OF WORK?

53.5% work for 324 manufacturers
23.0% work in 1,681 retail and wholesale establishments
10% work in 911 service establishments

WHAT WILL YOU DO?

Make electrical equipment, rubber mounts, molded plastic products, wire products, aluminum doors and storefronts, springs, sprayers, electrical switches, car radios and water meter equipment. Be an office clerk, department store salesperson, warehouse worker, inventory clerk, or computer programmer. Care for mentally ill, do hospital work, dry cleaning work, or do painting and decorating.

WHO EMPLOYS YOU?

Electrical machinery manufacturers are the largest employers followed by makers of transportation equipment, metal, rubber, and plastic products. Others work in department stores, grocery stores, restaurants, motels, mental hospitals.

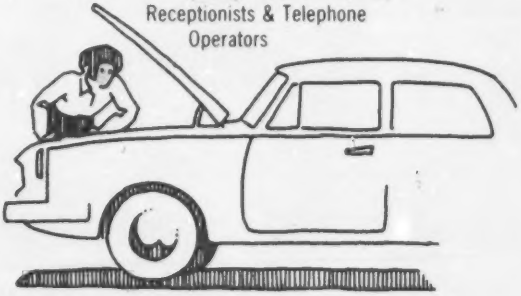
SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Auto Mechanics (Engine)
Cooks, Chefs
Counter & Fountain Workers
Diesel Mechanics*
Drafters*
Electrical Technicians*
Electronic Technicians*
Engineering Technicians*
Machine Tool Setters (Set-Up)
Machinists*
Manager Trainees
Millwrights
Nurses Aides
Practical Nurses*
Registered Nurses*

General Industrial Maintenance Workers
General Office Clerks
Hospital & Other Institutional Workers
Industrial Machinery Repairers
Insurance Salesworkers
Secretaries*
Sewers & Stitchers (Mfg)
Tool & Die Makers*
Waiters/Waitresses
Welders & Flamecutters: Basic*

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

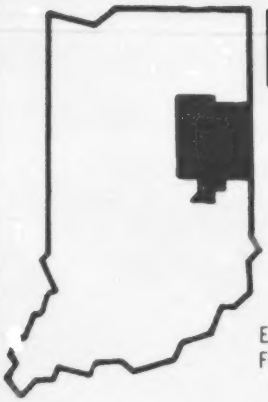
Air Conditioning & Heating Installers & Repairers*
Accountants*
Agricultural Implement Mechanics
Apparel & Accessories Saleswo:kers
Automobile Attendants. Gas/Parking
Auto Repairers: Body/Fender
Bookkeepers
Bookkeeping Machine Operators
Carpenters
Cashiers
Charworkers & Cleaners
Clerk Typists
Clinical Laboratory Technicians*
Stenographers
Conservation Technicians*
Dietary Technicians Other Health Institutions*
Drivers: Truck and/or Tractor
Electrical Motor Repairers*
Electricians (including Electronics)*
General Merchandise Salesworkers (Department Stores)
Hospital Dietary Technician*
Machine Tool Operators
Medical Health Technicians*
Medical & Medical Laboratory Technicians*
Physical Therapists*
Radiologic Occupations (X-Ray Technicians, etc.)*
Receptionists & Telephone Operators



INDIANA STATE EMPLOYMENT OFFICES

KOKOMO/500 W. Superior St./P.O. Box 807/Phone (317) 459-0571
LOGANSPORT/428 High St./Phone (219) 753-3147
PERU/21 Court St./P.O. Box 7 G/Phone (317) 473-6646
WABASH/Central Shoppers Mart/P.O. Box 503
Phone (219) 563-8421

*Indicates specialized training or experience needed.



Region 6

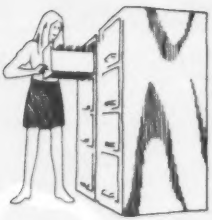
Establishment employment	163,000
Farm jobs	5,000

WHERE ARE THE JOBS?

Most are around Anderson, Muncie, Marion and New Castle.

WHAT KINDS OF WORK?

52% work for 608 manufacturers
22.2% work for 3,040 retail and wholesale establishments
12.5% work in 1,873 service establishments



WHAT WILL YOU DO?

Make electrical machinery, automotive transportation equipment, glass and rubber products, meat products, men's clothing, copying equipment, fiberglass products and polyurethane foam. Be a professional nurse, cashier, stocker, secretary, plumber, carpenter, waitress, or counter worker. Work as nurses aides, bank tellers, and general office clerks. Do drafting, painting, auto and appliance repairing or meat cutting.

WHO EMPLOYS YOU?

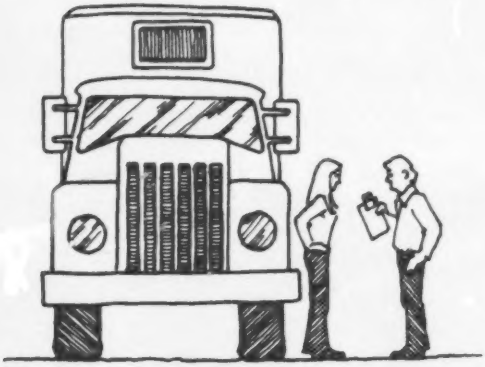
Makers of electrical machinery, automobile parts and glass products are among the largest employers. Many others work for sales and service agencies, food processors, builders, and general contractors. Hospitals, colleges, and universities employ workers with a wide variety of skills including general office skills.

SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Cooks, Chefs
Electricians
(including Electronics)*
Machinists*
Millwrights
Practical Nurses*
Private Household Workers
Registered Nurses*
Secretaries*
Tool & Die Makers*
Waiters/Waitresses

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Auto Attendants:
Gas/Parking
Automotive Mechanics (Engine)
Bookkeepers*
Carpenters
Cashiers
Charworkers & Cleaners
Diesel Mechanics*
Electrical Technicians*
Engineering Technicians*
Food Service Salesworkers
(Restaurant, etc.)
Industrial Machinery Repairers
Occupational Therapists*



INDIANA STATE EMPLOYMENT

ANDERSON/206 E. Ninth St./Phone (317) 642-4981
ELWOOD/K-Mart Plaza, State Road 37/Phone (317) 552-7336
MARION/850 N. Miller Av./P.O. Box 1225/Phone (317) 668-8911
MUNCIE/112 E. Gilbert St./P.O. Box 192/Phone (317) 289-1861
NEW CASTLE/1125 Broad St./Phone (317) 529-3010
WINCHESTER/211 W. Franklin St./Phone (317) 584-9114

*Indicates specialized training or experience needed.

Region 7

Established employment	68,000
Farm jobs	3,500

WHERE ARE THE JOBS?

Most of them are found in the Terre Haute urban center of Vigo County

WHAT KINDS OF WORK?

32.6% work for 243 manufacturers
29.1% work in 1,451 retail and wholesale establishments
16.4% work in 962 service establishments

WHAT WILL YOU DO?

Process foods, manufacture clothing, computer cards, corrugated paper, chemicals, pipe, polyethylene film, drugs, ammunition, glass containers, cement, tile, brick, steel buildings, aluminum sheet, cookware, construction equipment, phonograph records. Be an upholsterer, x-ray technician, nurse, foundry worker, office machine repair worker, tool and die maker.

WHO EMPLOYS YOU?

Drug and chemical processors, electrical machinery or ceramic products manufacturers. The paper product industry, food processors, cement plants, drug, food, and department stores, hospitals and universities.

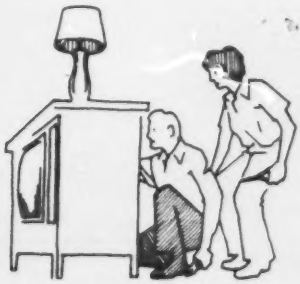
SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Accountants*
Air Conditioning & Heating Installers & Repairers*
Auto Mechanics (Engine)
Auto Repairers: Body & Fender
Bookkeepers*
Clerk Typists
Cooks, Chefs
Manager Trainees
Medical & Medical Laboratory Technicians*
Medical Transcription Technicians*
Nurses Aides
Office Machine Repairers
Practical Nurses*

Diesel Mechanics*
Electricians
(including Electronics)*
Electronic Technicians*
Food Service Salesworkers
(Restaurant, etc.)
General Industrial Maintenance
General Office Clerks
Hospital & Other Institutional
Workers
Industrial Machinery Repairers
Keypunch Operators
& Verifiers*
Machinists*
Radiologic Occupations
(X-Ray Technicians, etc.)*
Registered Nurses*
Respiratory and/or Inhalation
Therapy Technicians*
Secretaries*
Stenographers
Systems Analysts*
Typists
Waiters/Waitresses
Welders & Flamecutters:
Certified*

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL OF JOB OPPORTUNITIES

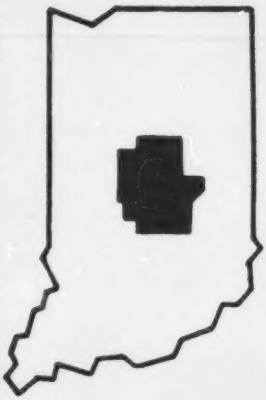
Accounting Clerks*
Automotive Technicians*
Beauty Operators
(Cosmotologists)*
Clinical Laboratory
Technicians*
Computer Operators*
Counter & Fountain Workers
Dental Assistant*
Dental Hygienists*
Fashion Merchandising
Salesworkers
Histologic Technicians*
Hospital Dietary Technicians*
Janitors
Machine Tool Operators
Machine Tool Setters (Set-Up)
Mechanical Technicians*
Medical Records Technicians*
Operating Room Technicians*
Patternmakers, Metal
Patternmakers, Wood
Sewers & Stitchers (Mfg)
Tool & Die Makers



INDIANA STATE EMPLOYMENT OFFICES

TERRE HAUTE/2nd Floor, Star Bldg./Phone (812) 234-6602

*Indicates specialized training or experience needed.



Region 8

Establishment employment	455,000
Farm jobs	7,400

WHERE ARE THE JOBS?

Nine out of ten jobs in the Region are found in Marion County (Indianapolis).

WHAT KINDS OF WORK?

31.4% work for 1,433 manufacturers
28.9% work in 7,004 retail and wholesale establishments
16.9% work in 5,368 service establishments
8.6% work in 1,968 financial, real estate, or insurance establishments
6.3% work in 647 power generation, communications, or transportation

WHAT WILL YOU DO?

Process foods, manufacture clothing, paper boxes, drugs, rubber and plastic products, castings, copper alloy sheet, rod and tube, heating and air conditioning equipment, steel tanks, screw machine products, bearings, fan blades, chain drives, radio and TV sets, phonograph records, telephone equipment, electronic components, truck engines, truck and bus bodies, automotive parts and accessories, jewelry. Be a medical or dental technician, mechanic, typist, nurse, salesperson, machine tool operator, beauty shop worker or a chemical, electrical, or mechanical technician.

WHO EMPLOYS YOU?

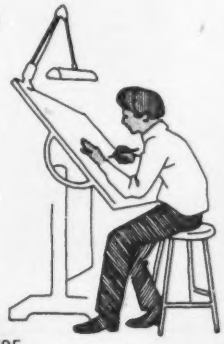
The automotive industry, machinery manufacturers, chemical and drug producers, metal fabricators, printers and publishers, food processors, almost 6,000 wholesale and retail outlets, hotels, hospitals, schools and universities, insurance companies, airlines, trucking companies, power companies, and state government.

SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Air Conditioning & Heating Installers & Repairers*
Auto Mechanics (Engine)
Carpenters
Clerk Typists
Cooks, Chefs
Diesel Mechanics*
Electricians (including Electronics)*
General Industrial Maintenance
General Office Clerks
Industrial Machinery Repairers
Machinists*
Nurses Aides
Practical Nurses*
Registered Nurses*
Secretaries*
Stenographers
Tool & Die Makers*
Typists
Waiters/Waitresses
Welders & Flamecutters: Certified*

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Accountants*
Administrative Managers*
Automotive Technicians*
Charworkers & Cleaners
Computer Operators*
Counter & Fountain Workers
Delivery Route Workers
Drafters*
Drivers: Truck and/or Tractor
Electronic Technicians*
Industrial Safety & Health Technicians*
Insurance Salesworkers
Keypunch Operators & Verifiers*
Machine Tool Setters (Set-Up)
Manager Trainees*
Mechanical Technicians*
Millwrights
Painters & Decorators
Physical Therapists*
Programmers*
Plumbers & Pipefitters
Roofers
Systems Analysts*
Tailors
Water & Waste Water Technicians*



INDIANA STATE EMPLOYMENT OFFICES

FRANKLIN/365 S. Main St./Phone (317) 738-2671
INDIANAPOLIS/141 W. Georgia St./Phone (317) 633-6621
CASTLETON/6302 E. 82nd St./Phone (317) 842-1580
EAGLEDALE/2851 Merchants Dr./Phone (317) 633-6795
LINWOOD/4401 E. 10th St./Phone (317) 633-5390
MEADOWS/4169 Millersville Rd./Phone (317) 633-6562
SOUTHTOWN/509 E. National Av., Suite C Phone (317) 633-6570
LEBANON/2322 N. Lebanon Av./Phone (317) 482-6610
MARTINSVILLE/190 N. Main St./Phone (317) 342-5587
SHELBYVILLE/23 E. Broadway/Phone (317) 392-3251

*Indicates specialized training or experience needed

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Region 9

Establishment Employment	48,000
Farm jobs	3,900

WHERE ARE THE JOBS?

Eighty-four percent of the non-farm jobs center around Richmond and Connersville.

WHAT KINDS OF WORK?

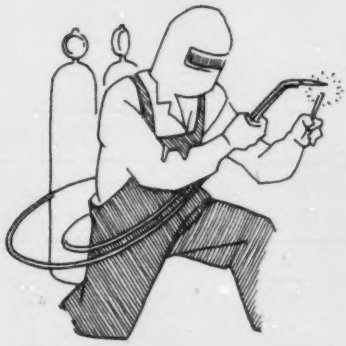
49% work for 195 manufacturers
23.2% work in 1,004 retail and wholesale establishments
13.5% work in 597 service establishments

WHAT WILL YOU DO?

Manufacture clothing, furniture, fertilizer, rubber and plastic parts, piston rings, insulated wire, tank caps, molding machinery, compressors, machine tools, refrigerators, dishwashers, phonograph records, or school bus bodies. Be a nurse, secretary, electrician, mason, plumber, welder, carpenter, meat cutter, beauty operator, cook, waiter or waitress.

WHO EMPLOYS YOU?

Machinery manufacturers, metal fabricators, furniture makers, fertilizer producers, department stores, hotels, restaurants, and hospitals.

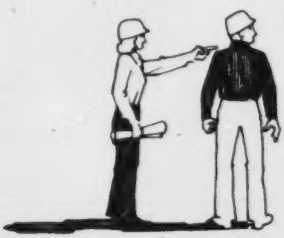


SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Auto Repairers: Body & Fender
Auto Repairers: Combination
Auto Repairers: Mechanic (Engine)
Diesel Mechanics*
Drafters*
Electricians (including Electronics)*
Industrial Machine Repairers
Insurance Salesworkers
Machine Tool Operators
Machine Tool Setters (Set-Up)
Machinists*
Millwrights
Plumbers/Pipefitters
Practical Nurses*
Private Household Workers
Registered Nurses*
Secretaries*
Stenographers
Tool & Die Makers*
Typists
Waiters/Waitresses

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Accountants*
Administrative Managers*
Agricultural Implement Mechanics*
Air Conditioning & Heating Installers & Repairers*
Appliance Repairers
Automotive Technicians*
Bookkeepers*
Carpenters
Cashiers
Clerk Typists
Electrical Technicians*
Engineering Technicians*
Food Service Salesworkers (Restaurant, etc.)
General Industrial Maintenance
General Office Clerks
Industrial Technicians*
Machine Tool Operators
Manager Trainees
Roofers
Stock & Inventory Clerks
TV and Radio Repairers*
Welders & Flamecutters: Certified*



INDIANA STATE EMPLOYMENT OFFICES

CONNERSVILLE/217 W. 6th St./Phone (317) 825-3191
RICHMOND/15 S. 11th St./Phone (317) 962-8591

*Indicates specialized training or experience needed.

Region 10

Establishment Employment	56,000
Farm jobs	1,600

WHERE ARE THE JOBS?

Employment is concentrated in Bloomington and, to a lesser degree, Bedford. Ninety percent of the non-farm jobs center around those two cities.

WHAT KINDS OF WORK?

31.5% work for 173 manufacturers
24.3% work in 1,047 retail and wholesale establishments
13.4% work in 726 service establishments

WHAT WILL YOU DO?

Produce meat products, men's clothing, metal furniture, hydraulic cement, cut limestone, aluminum products, castings, pipefittings, elevators, electric switches and motors, appliances, electronic parts and school bus bodies. Be a landscape gardener, practical nurse, stenographer, food manager, mechanic, heating and air conditioning installer, automotive technician, heavy construction worker, cook or baker.

WHO EMPLOYS YOU?

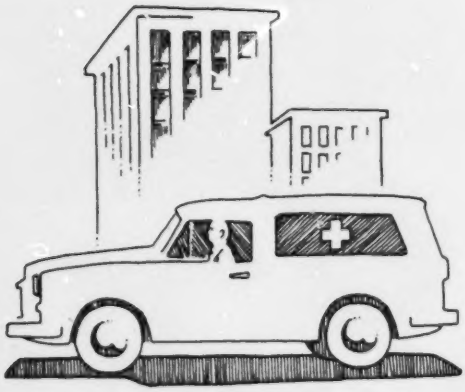
Electrical machinery manufacturers, primary metals industry, stone, clay, and glass industries, meat processors, food, drug, and department stores, hospitals, and educational institutions.

SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Accountants*
Automotive Technicians*
Cooks, Chefs
Dental Assistants*
Electrical Technicians*
Food Service Salesworkers (Restaurants, etc.)
Machine Tool Setters (Set-Up)
Machinists*
Mechanical Technicians*
Office Machine Repairers
Practical Nurses*
Secretaries*
Stenographers
Tool & Die Makers*
Waiters/Waitresses

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Air Conditioning & Heating Installers & Repairers*
Auto Repairers: Mechanic (Engine)
Carpenters
Charworkers & Cleaners
Clerk Typists
Electricians (including Electronics)*
General Office Clerks
Industrial Machinery Repairers
Janitors
Machine Tool Operators
Manager Trainees
Medical & Medical Laboratory Technicians*
Medical Records Technicians*
Nurses Aides
Operating Room Technicians*
Optometric Technicians*
Physical Therapists*
Private Household Workers
Registered Nurses*
Real Estate Salesworkers
Respiratory and/or Inhalation Therapy Technicians*
Systems Analysts*
Typists
Welders & Flamecutters: Certified*



INDIANA STATE EMPLOYMENT OFFICES

BEDFORD/1619 "M" St./P.O. Box 40/Phone (812) 279-9741
BLOOMINGTON/425 S. Walnut St./Phone (812) 336-6877
LINTON/1600 N. E. "A" St./P.O. Box 69/Phone (812) 847-4479

*Indicates specialized training or experience needed.

Region 11

Establishment employment	51,000
Farm jobs	2,500

WHERE ARE THE JOBS?

The areas surrounding Columbus and Seymour account for 80% of the non-farm jobs.

WHAT KINDS OF WORK?

54.6% work for 185 manufacturers
21.6% work in 969 retail and wholesale establishments
9.8% work in 567 service establishments

WHAT WILL YOU DO?

Manufacture clothing, furniture, plastic extrusions, castings, faucets, diesel engines, bearings, variable speed drives, radio and TV sets, automotive parts and accessories. Be a machine shop worker, tool and die maker, metal patternmaker, nurse, stenographer, accountant, cook or chef.

WHO EMPLOYS YOU?

Non-electrical machinery manufacturers, metal fabricators, manufacturers of transportation equipment, office furniture, clothing, radio and TV sets, stores of all kinds, restaurants, and hospitals.

SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Auto Attendants: Gas/Parking
Cooks, Chefs
General Office Clerks
Hospital & Other Institutional Workers
Industrial Management Technicians*
Insurance Salesworkers
Machinists*
Nurses Aides
Plumbers/Pipefitters
Practical Nurses*
Secretaries*
Waiters/Waitresses

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Air Conditioning & Heating Installers & Repairers*
Apparel & Accessories
Appliance Repairers
Automotive Technicians*
Auto Repairers: Body & Fender
Auto Repairers: Mechanic (Engine)
Beauty Operators (Cosmotologists)*
Carpenters
Cashiers
Charworkers & Cleaners
Clerk Typists
Electricians (including Electronics)*
Food Distribution (Grocery Stores)
Food Service Salesworkers (Restaurants, etc.)
Foundry Core Makers
Foundry Molders
General Industrial Maintenance
General Merchandise Salesworkers (Department Stores)
Industrial Machinery Repairers
Janitors
Keypunch Operators & Verifiers*
Millwrights
Private Household Workers
Registered Nurses*
Tool & Die Makers*

INDIANA STATE EMPLOYMENT OFFICES

COLUMBUS/430 3rd. St./P.O. Box 523/Phone (812) 376-3351
SEYMOUR/206 S. Chestnut St./Phone (812) 522-1023

*Indicates specialized training or experience needed.

Region 12

Establishment employment	26,000
Farm jobs	2,000

WHERE ARE THE JOBS?

Counties including Madison and Lawrenceberg-Aurora provide over 70% of the non-farm jobs.

WHAT KINDS OF WORK?

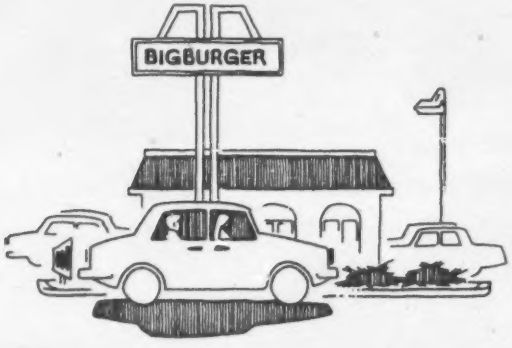
48% work for 110 manufacturers
21.3% work in 695 retail and wholesale establishments
11.6% work in 314 service establishments

WHAT WILL YOU DO?

Produce distilled beverages, furniture, shoes, glass containers, auto and appliance trim, construction machinery, electric motors, medicine cabinets, light fixtures, mirrors, electronic organs, caskets, morticians supplies. Be a professional or practical nurse, machine tool operator, tool and die maker, metal patternmaker, millwright, roofer, meat cutter, mason and do drafting or bookkeeping.

WHO EMPLOYS YOU?

Manufacturers of organs, caskets, distilled beverages, furniture, leather products, and electrical machinery. Stores of all kinds, hotels, educational institutions, and hospitals.



SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Accountants*
Automotive Technicians*
Bookkeepers*
Clerk Typists
Cooks, Chefs
Electricians (including Electronics)*
Electronic Technicians*
Insurance Salesworkers
Practical Nurses*
Registered Nurses*
Secretaries*
Stenographers
Waiters/Waitresses

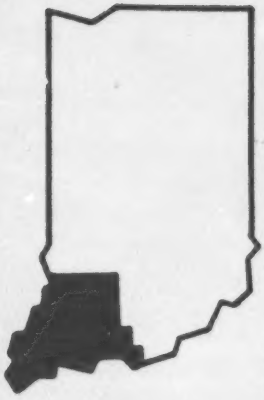
SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Accounting Clerks*
Air Conditioning & Heating Installers & Repairers*
Appliance Repairers
Auto Repairers: Body & Fender
Auto Repairers: Combination
Carpenters
Drafters*
Engineering Technicians*
Food Service Salesworkers (Restaurant, etc.)
General Office Clerk
Industrial Guard & Watchmen
Keypunch Operators & Verifiers*
Machinists*
Manager Trainees
Masons
Mechanical Technicians*
Private Household Workers
Programmers*
Radiologic Occupations (X-ray Technicians, etc.)*
Receptionists & Telephone Operators
Roofers
TV & Radio Repairers
Tool & Die Makers*
Typists
Water & Waste Water Technicians

INDIANA STATE EMPLOYMENT OFFICES

LAWRENCEBURG/77 W. Center St./Phone (812) 537-2483
MADISON/620 Green Rd./P.O. Box 797/Phone (812) 273-5940

*Indicates specialized training or experience needed.



Region 13

Establishment employment	149,000
Farm jobs	7,500

WHERE ARE THE JOBS?

The Evansville metropolitan area together with the Vincennes area account for 67% of the non-farm jobs.

WHAT KINDS OF WORK?

37.4% work 553 manufacturers
26.7% work in 3,043 retail and wholesale establishments
16.7% work in 1,894 service establishments

WHAT WILL YOU DO?

Manufacture uniforms, clothing, cabinets, pianos, furnitures, paper boxes, plastics, drugs, petroleum products, rubber goods, glass, rock wool fiber, aluminum, hardware, nuclear reactor vessels, industrial ovens, lawn mowers, motors, electrical relays, appliances, electronic components, railway equipment, electronic organs. Be a nurse, bookkeeper, computer programmer, stenographer, machine shop worker, sewer or stitcher, cab or bus driver, cook or chef.

WHO EMPLOYS YOU?

Producers of electrical machinery, furniture and cabinets, metal fabricators, food processors, manufacturers of paper boxes, rubber garments, drugs, petroleum products, and railway equipment. Food stores, pharmacies and other stores, hospitals, educational institutions, hotels and motels.

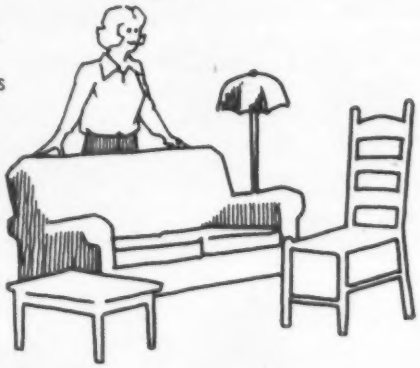
SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Agricultural Implement Mechanics
Auto Mechanics (Engine)
Insurance Salesworkers
Nurses Aides
Practical Nurses*
Secretaries*
Clerk Typists

Cooks, Chefs
Food Service Salesworkers (Restaurant, etc.)
Stenographers
Tool & Die Makers*
Waiters/Waitresses

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Air Conditioning & Heating Installers & Repairers*
Air Pollution Technicians*
Auto Repairers: Body & Fender
Cabinet Makers
Carpenters
Charworkers & Cleaners
Chemical Technicians*
Computer Operators*
Diesel Mechanics*
Electricians (including Electronics)*
General Industrial Maintenance
General Merchandise Salesworkers (Department Stores)
Hospital & Other Institutional Workers
Industrial Machinery Repairers
Industrial Management Technicians*
Industrial Technicians*
Keypunch Operators & Verifiers*
Machinists*
Mechanical Technicians*
Medical & Medical Laboratory Technicians*
Medical Transcription Technicians*
Office Machine Repairers
Patternmakers, Wood
Plumbers/Pipefitters
Private Household Workers
Registered Nurses*
Respiratory and/or Inhalation Therapy Technicians*
Sewers & Stitchers (Mfg)
Systems Analysts*
Typists
Water & Waste Water Technicians*
Welders & Flamecutters: Certified*



INDIANA STATE EMPLOYMENT OFFICES

EVANSVILLE/160 S. 3rd Av./Phone (812) 423-6851
EVANSVILLE EAST/115 N. Green River Rd./P.O. Box 5407 Phone (812) 479-8641
JASPER/R.R. 2, Box 168B/Phone (812) 482-1776
TELL CITY/1527 11th St./P.O. Box 341/Phone (812) 547-3481
VINCENNES/302 N. 2nd St./P.O. Box Drawer E Phone (812) 882-8770

*Indicates specialized training or experience needed.

Region 14

Establishment employment	58,000
Farm jobs	3,200

WHERE ARE THE JOBS?

Employment in Floyd and Clark counties, in the Louisville metropolitan area, amounts to 70% of the non-farm jobs in the region.

WHAT KINDS OF WORK?

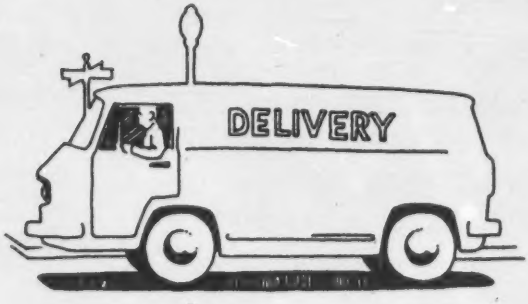
42.6% work for 281 manufacturers
27.7% work in 1,423 retail and wholesale establishments
13% work in 796 service establishments

WHAT WILL YOU DO?

Process foods, make ammunition, men's clothing, gaskets, powdered metal products, metal containers, boats, musical instruments. Be a nurse, computer programmer, food manager, stenographer, carpenter, machine shop worker, hospital worker, sewer or stitcher or cleaner. Repair appliances, electrical meters, automobiles, install heating and air conditioning or drive cabs or buses.

WHO EMPLOYS YOU?

Manufacturers of ordinance equipment, furniture, food processors, wood products, transportation equipment, and clothing. Stores of all kinds, restaurants, hospitals, schools, hotels, and motels.



SOME OCCUPATIONS WITH HIGH POTENTIAL OF JOB OPPORTUNITIES

Accountants*
Air Conditioning & Heating Installers & Repairers*
Auto Mechanics (Engine)
Cabinets Makers
Carpenters
Clerk Typists
Diesel Mechanics*
Drafters*
Electricians (including Electronics)
General Industrial Maintenance
General Office Clerks
Insurance Salesworkers
Machinist*
Medical Transcription Technicians*
Physical Therapists*
Plumbers/Pipefitters
Registered Nurses*
Programmers
Secretaries*
Shipping & Receiving Clerks
Welders & Flamecutters: Certified

SOME ADDITIONAL OCCUPATIONS WITH POTENTIAL JOB OPPORTUNITIES

Administrative Managers*
Automotive Vehicle Repairers: Body & Fender
Cable Television Technicians
Credit & Finance Technicians
Emergency Care Technicians*
Hospital & Other Institutional Workers
Hotel Lodging Salesworkers
Industrial Management Technicians*
Manager Trainees
Meat Cutters (except Meat Packing)
Medical & Medical Laboratory Technicians*
Medical Records Technicians*
Millwrights
Nurses Aides
Practical Nurses*
Roofers
Radiologic Occupations (X-Ray Technicians, etc.)*
Respiratory and/or Inhalation Therapy Technicians*
Sewers & Stitchers (Mfg)
Sheet Metal Workers
Stenographers
Stock & Inventory Clerks
Systems Analysts*
Typists
Upholsterers
Waiters/Waitresses

INDIANA STATE EMPLOYMENT OFFICES

NEW ALBANY/320 E. Elm St./P.O. Box 613/Phone (812) 944-6771

*Indicates specialized training or experience needed.